

CITY UNIVERSITY OF HONG KONG

Department of Physics

Research Education Committee

Terms of Reference

1. A Research Education Committee (REC) is established for the research degree programmes of the Department/School. The REC is a formal part of the consultative process between students and staff in the Department/School but the meetings are conducted in an informal manner.
2. The REC aims to give research students an opportunity to express their views on the content and organization of the programmes and to make suggestions of a general nature in the context of a structured but open meeting.
3. The REC will meet at least once a semester but may meet more often at the Chairman's discretion. Reasonable notice will be given of meetings to allow prior consultations.
4. The Research Degree Coordinator will be responsible for ensuring that notes are taken of the main issues raised and for subsequent reporting of these issues to the Head of Department/School Dean.
5. The meeting will be consultative in nature only and will not be empowered to make binding decisions.
6. Discussion will be related to general academic and non-academic matters, but not the performance of individual staff or students.

Constitution

Chairman: Research Degree Coordinator

Members:

1. At least two research student supervisors appointed by the Head of Department (attending on a rotational basis)
2. At least two research student representatives from different years of study. The Research Degree Coordinator will be responsible for conducting elections or obtaining volunteers in a fair and open way.